



👤 Camille Geniez, 28 years old
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 Driver license valid, personal vehicle

Communication skills

Information retrieval, analysis, communication plans, logistics tracking print jobs

Computer skills

PC and Mac environment, Office Pack, Adobe Suite, Internet

WEBDESIGN ●●●●○
 HTML/CSS ●●●●○
 JAVASCRIPT/JQUERY ●●●○○
 CMS ●●○○○
 PHP/BDD ●●○○○

Organizational skills

Preparation of reports, meeting facilitation, sending and tracking orders, checking deliveries, sorting and archiving of documents

Language skills

English read, written, spoken - 10 months in the U.S.

Interpersonal and administrative skills

WORK EXPERIENCE

Since February 2012 : Sens Inédit (Advertising agency), Montpellier - Employee

New media Project Manager at the FRESTYLE department (websites, video production, 3D graphics)

Sept. 2011 : Freelance - Print & web graphic designer and communication consulting

Oct. 2008 - August 2010 : Couleurs du Sud (Communication agency), Mauguio - Employee

Assistant Project Manager, customer relations. Tracking customer records (reports of appointments, request quotes from service providers, development of client specifications, project monitoring, etc.). Conduct of new client files, briefing to the graphic studio for graphic works. Logistics tracking print jobs (placing the order, time limits, inspection of merchandise, delivery, etc.). Organization and monitoring of the administrative life of the agency.

April - June 2008 : ISCOM (Superior Institute of Communication), Montpellier - Employee

Jury member for the oral exams and coaching for students in Corporate Communication Diploma.

2007-2008 (6 months) : NRJ Global Regions/ Integrated Marketing Solutions, Montpellier - Employee

Project Manager for Event Operations. Creating and budgeting issues. Contact with the suppliers, managing the production schedules, etc. Weekly management of the marketing team for the NRJ / Chérie FM event operations.

2006 (3 months) : DPA, Dubois, Pelin & Associates, Los Angeles, CA, USA - Intern

Strategic missions, public relations and production of «Style 2006 Garden Party» event, a Pre-Emmy retreat (gift bag suite in Beverly Hills). In charge of contacting tabloids' and event channels TV journalists. Send the save the date and press releases. Graphic designer for the event invitations and press badges.

2005 (6 months) : BaHoo Communication (Advertising agency), Montpellier - Intern

Assistant Account Manager (conduct of communication recommendations, customers meeting) and Assistant Creative Director (multiple creation projects: flyers, brochures, advertisements, creating of visuals for a brand clothing, etc.).

2004 (6 weeks) : ETINCELLE (Communication agency and publishing work), Montpellier - Intern

Assistant Chief of the studio on the achievement of graphic charts and platelets.

2003 (2 months) : HEY'JOE (Advertising agency and marketing relationship), Montpellier - Intern

Assistant Account Manager on various projects of the agency.

EDUCATION

2011 (From January to May) Professional webmaster / webdesigner training at the Image Formation Center in Nimes. Certification obtained (successful evaluations in the center, internship and review).

2007-08 6 months training at the NRJ Sales Academy (Paris, France).

2005-06 4th international year of communication studies in the USA at Winthrop University (Rock Hill, South Carolina). Graduated : 3.00 GPA points.

2004-05 «Media Manager in Advertising Agency» specialization (3rd year) at the ISCOM, Montpellier (France). Degree obtained.

2002-04 Corporate Communication studies (2 years) at the ISCOM (Superior Institute of Communication), Montpellier (France). Degree obtained.

VARIOUS

Daily reading of blogs on graphic design, marketing, advertising, illustrators, new trends, etc.
 Graphic designer (identity, print), photography.
 Indoor sport.